



ATHLETIC COURT RENTAL APPLICATION & AGREEMENT

Renter's Name:		Organization Name:	
Contact Address:		City/Zip:	
Primary Phone:	Email:	Alternate Contact (Name/Phone):	
Rental Date(s):		Rental Time (From/To):	
Activities Planned:		Number of Participants:	Will there be a fee associated with participation? Yes No
Use Type:	Incidental	League	Tournament Other:
If Organized Use, has renter provided adequate Insurance Documentation?			Yes No

COURT RENTAL FEES				
Description	per Hour per Court	per Day per Court	per Day per Complex	Comments:
Sand Volleyball Courts	\$5	\$30	\$100	4-Court Complex
Grass Volleyball Court	N/A	\$36	N/A	Up to 50' x 80'
Basketball Courts	\$5	\$20	N/A	3-Court Complex

Courts Requested:	Location:	# of Courts	Complex
Sand Volleyball Courts	Rotary Park		4-Court Complex
Grass Volleyball Court	Rotary Park		
Basketball Courts	Maiben Park		3-Court Complex
Addition of Picnic Shelter	Yes	No	
Addition of Portable Restroom	Yes	No	

HOLD HARMLESS & INDEMNIFICATION AGREEMENT

With my signature below, I, the Applicant or Authorized Representative of the Applicant, hereby request of the City of Burlington the use of City facilities as described herein and certify that the information in this request is correct and complete.

I agree that no persons will be excluded from participation in, or denied the benefit of, or otherwise subjected to discrimination because of the person's race, color, national origin, age, handicap or other protected class status during my use of the City's facilities. I further agree to exercise the utmost care in my use of the City's facilities and agree to reimburse the City for any costs incurred by the City in repairing damage to its facilities caused by my event.

I agree to defend, indemnify and hold harmless the City of Burlington, its Elected Officials, Appointed Officers, Employees and Agents from all liability resulting from my use of City facilities except only such liability as shall have been occasioned by the sole negligence of the City of Burlington. I agree to observe and comply with all provisions of laws and ordinances governing the City of Burlington and the State of Washington.

Organization/Authorized Signature

Date

PAYMENT SCHEDULE

Tournaments, Leagues, Camps/Clinics/Trainings	Payment of 50% of the total estimated rental fees are due at least 14-days prior to the reservation start date. Payment of the remaining balance is due upon the activity's conclusion within 30-days of billing.
Incidental Use	Payment is due in full at time of reservation confirmation.

Submittal of Application: Please deliver the application to:
 Burlington Parks & Recreation
 900 E Fairhaven Avenue
 Burlington, WA 98233
 Or Email to: BParks@burlingtonwa.gov

Payment: Accepted forms of payment are:
 Visa, MasterCard or Discover; Cash; and
 Checks payable to Burlington Parks & Rec.

Questions? Phone 360-755-9649

FOR PARKS & RECREATION USE ONLY:

- Application is **APPROVED AS REQUESTED**
- Application is **APPROVED WITH CHANGES**
- Application is **NOT APPROVED**

Permit #: _____

Remarks: _____

Staff Signature

Date

PAYMENT RECEIPT INFORMATION

\$ _____ **Total Rental Fee**
 + _____ **Additional Fees**
 = **Grand Total**

	Date Received	Amount Received	Payment Type	Receipt #
Initial/Single Payment				
Final Payment				