



Planning Commission Recommendation

To: Burlington City Council

From: Burlington Planning Commission

Project: Capital Improvement Plan (CIP) Update

Date: February 15, 2023

Summary:

The Planning Commission has reviewed the revised Capital Improvement Plan (CIP) prepared by the City Administrator. The Planning Commission finds that the updated CIP is consistent with the draft Comprehensive Plan currently being considered by the Planning Commission and City Council. The Planning Commission recommends the City Council adopt the updated CIP as part of the Comprehensive Plan currently under consideration.

Findings:

1. The City of Burlington is required to adopt, and periodically update, a comprehensive plan (RCW 36.70A.040).
2. Washington State law requires that the City's comprehensive plan include a capital facilities element identifying the facilities, property, and equipment necessary to meet the needs of the population and employment growth forecasted by the comprehensive plan (RCW 36.70A.070(3) and WAC 365-196-415)).
3. The capital facilities element of the comprehensive plan must include a detailed financing plan identifying specific costs and sources of revenue for a six year period. This financing plan is known as a Capital Improvement Plan (CIP).
4. In order to ensure the CIP covers a six-year period, and to ensure consistency with current financial conditions, the CIP must be updated annually.

5. The Washington State Growth Management Act requires that comprehensive plans be internally consistent documents and that all local government actions be consistent with the adopted comprehensive plan (RCW 36.70A.120).
6. The Planning Commission has reviewed the updated CIP prepared by the City Administrator and finds that it is consistent with the draft Comprehensive Plan and all applicable Growth Management Act requirements.

Recommendation:

Based on the findings presented above the Planning Commission respectfully makes the following recommendations to the City Council:

1. The City Council should adopt the updated Capital Improvement Plan attached to this recommendation as exhibit "A";
2. The updated CIP should be incorporated by reference and become part of the draft Comprehensive Plan currently under consideration;
3. Minor changes may be made to the CIP to address non-substantive errors or omissions, or for formatting purposes.

Dated this _____ day of February 2023

Marianne Manville-Ailles
Chair, City of Burlington Planning Commission

Attachments:

"A" 2023 CIP